

## **Attention: Decorating Parking Spots or Vehicles**

Dear Spartan Family,

On occasions throughout the year, family and friends of SPHS students' express interest in decorating parking spots or vehicles on campus. The requests for decorating parking spots or vehicles typically take place on specific celebratory events or milestones students have reached or achieved during the school year. The school will **consider** the decoration of parking spots and vehicles provided the following guidelines are followed.

1. All requests to decorate parking spots or vehicles must be approved in advance by Mr. Mathews (Office 311).
2. Once approval is given, Mr. Mathews will relay the approval to our campus security guard, Safety Coordinator, and the School Resource Officer.

### **Note:**

Approval is required since decorating parking spots and vehicles can be considered vandalism or destruction of property, and we do not want a situation to come up where charges could possibly be filed. All decorating of parking spots or vehicles must be done during daylight hours (between 5:00 pm and 9:00 pm) on school days when the campus gates are unlocked.

### **Decorating of Parking Spots or Vehicles**

- All items used to decorate the vehicle need to be attached to the vehicle and leave with the vehicle.
- No items should be attached or anchored to the ground. For example, balloons may not be weighed down by bricks or other items placed on the asphalt. Paper streamers should be securely attached to vehicles and not simply wrapped around vehicles to where the paper may fall off and remain in the parking lot after the vehicle is moved.
- Chalk (and only chalk) may be used to draw/color the asphalt. **No paint at all!**
- The amount of chalk used should not be excessive to where it would take more than one rainfall to wash the chalk away.
- Students and parents will be asked to clean the parking spot if the above guidelines are not followed and to cover any costs the school incurs to clean the parking spot.
- Typically, permission will only be given to decorate parking spots and vehicles at the end of the school year for seniors.

Please do not hesitate to contact the school if you have any questions or concerns.

**Mr. Chad Mathews** – [cmathews@paulding.k12.ga.us](mailto:cmathews@paulding.k12.ga.us) – 770/949/9221 Ext. 40311